

BECKY'S SCHOOL OF DANCE

THIS IS YOUR PERFORMANCE PACKET. IT IS AN OVERVIEW OF WHAT YOU NEED TO KNOW ABOUT OUR DANCE PERFORMANCE OF "CURTAINS UP" 2009

ALL OF THIS INFORMATION MAY BE A LITTLE OVERWHELMING. NO NEED TO WORRY. YOU WILL BE RECEIVING MONTHLY UPDATES VIA E-MAIL WITH THE ALL THE DETAILS AND DEADLINES FOR EACH MONTH.....STEP BY STEP.....AS REMINDERS TO HELP YOU STAY ON ORGANIZED

PERFORMANCE TIGHTS: NOW is the time to purchase your tights. Check our costume book on our office desk to find the style and color of tights your class will be wearing for the performance. You'll need them prior to your Photo date. We cannot guarantee availability of tights in May.

DANCE SHOES: Make sure, at this time, that you have the proper color of shoes and make sure your full name is on each shoe. You can find your class' shoe color in our costume book is on the desk in the office.

"CURTAINS UP" DVD: Mr. Trig Simon of Video Images will video our production again this year. Last years DVD was beautifully done. This is a lasting memory for your child. Orders can be placed and pre-paid in our office or at the back of the auditorium during dress rehearsal. Be sure to order the DVD of the show your dancer is in. (1:30 or 6:30). The cost is \$40.00

DANCE PHOTOS: Will be taken again this year by Susan Schetter of Inspiring Images. Photos will be taken at Becky's School of Dance March 13th – 14th and 20th – 22nd. You can sign the photo appointment schedule in our waiting room beginning February 23rd. Susan has been kind enough to supply the beautiful photos in our building. You will not be pressured to buy. If you have your photos taken by Susan, your child's photo will be displayed on our wall the following dance season. And remember...if you want to put your child's picture in our free "Souvenir Program" you'll need to select a pose and let Susan know which pose # you want in your ad. She will supply our printer with your child's photo, free of charge.

SOUVENIR PROGRAMS: You have the opportunity to remember this day in a very special way. You can place your child's dance photo and a special message in our souvenir program. We print 2500 programs which are handed out at "Curtains Up". For more details please see the ad form included with this e-mail.

DANCE AWARDS: 5, 10 & 15 year trophies will be ordered on March 1st. If you think you are to receive an award and your name is not on our Award List (posted on the bulletin board), be sure to let the office know by March 1st.

DANCE CAMP: What is "Dance Camp?" It is a 4 day camp held near Detroit, open to 8 year olds through adults. Your child would be taking classes with professionals in the world of dance. All our students return from Camp with new knowledge and great enthusiasm. All dancers stay with chaperones in the hotel where the camp is held. Camp fee includes all meals, hotel room and all dance classes. For more details, a dance camp brochure will be posted on our bulletin board. Let me know if you would like to attend with me.

PERFORMANCE TICKETS: All seats for our dance production are reserved, and \$10.50 per seat. It's time to begin talking to your friends and relatives who may like to attend. For more information, see the "Ticket Order Form" included in this e-mail.

FLOWER SALES: Our "traveling dancers" will be selling flower bouquets at "Curtains Up." Bouquets will be available for purchase in the auditorium lobby before the performance and during intermission. All proceeds go toward furthering their dance education. Our dancers would like to thank everyone who supported last season's fund raiser.

DRESS REHEARSAL VOLUNTEERS: NOTE.....NEW PROCEDURE

We can take only 2 parents from each class. Your job would be to simply sit with your class at dress rehearsal. You will be expected to keep the children seated, quiet and safe. When they are asked to go the back hallway area, you will walk with them. When they are about 4 classes from stage, you will go back to your seats and watch them...or take video or photos. When their dance(s) is finished, someone will return them to their designated seats. At this time the parents will come to get their children. You will need to stay with the class a few more minutes until all the dancers have been picked up. If you would like to help with your class simply sign the "Dress Rehearsal Volunteer Sheet" in the office, under your class time & teacher's name. For helping at Rehearsal, you will be given a badge to enter the auditorium and can give your "dress rehearsal admittance" ticket to another family member to come and take video or photos...or just watch the rehearsal. All other parents can sit at the back of the auditorium.

PERFORMANCE VOLUNTEERS: NOTE:.....NEW PROCEDURE

Seating for our show is all reserved. All ticket orders go into a lottery type drawing. However...all of our rehearsal and show volunteers are in the first pool for seat consideration. All other ticket orders go into a second pool. Volunteers are needed in various capacities described below. If you feel you can help us out a little, please sign the volunteer sheet in the office.

When you sign as a room volunteer, you sign up to help for ½ the show(the 1st or the 2nd half of the show). You may sign up to help for both halves if you like. If you sign up to help with the half of the show your child dances in....you will still be able to go to the auditorium to watch your child perform. Your tickets will be pulled with the first lottery pool. Our "PerformanceVolunteers" need to keep our dancers in their dressing room occupied, quiet and safe while they wait to be called to the stage. This year, **all dancers except my "Dance Lines"** will be held in the large cafeteria for their dressing room. **EACH ROOM VOLUNTEER WILL BE IN CHARGE OF ALL THE CHILDREN IN THE ROOM...NOT JUST YOUR CHILD'S CLASS.** For the safety of our dancers, if you choose to be a Dressing Room Volunteer, you will need to take an active role in their care. We have heard stories of some volunteers using this time to read or converse with other volunteers while the children are not being chaperoned. We need to make sure the children are kept occupied and safe. We will take the first 20 volunteers for this room, for each half of the show. Deb has this sign up sheet in the office beginning February 23rd.

Our "Dance Lines" will be in a separate room. Volunteer mothers in this room will chaperone the dancers and assist with any costume changes for all dancers where help is needed. Volunteers for this room must have a dancer in one of our Dance Lines.

USHERS AND TICKET TAKERS: Anyone who volunteered for this position last year will have first chance to usher again this year. We prefer you help both shows....if it is not convenient, let us know which show you can help with. Please sign the usher volunteer list in the office. Occasionally we have usher

positions open up, so anyone interested can sign up in the office. Ushers and Ticket Takers are in the first lottery pull for tickets.

2009-2010 CLASS REGISTRATION: Yes...It's true! It's just impossible for us to be able to schedule next falls classes until we know how many dancers are returning. Our fall registration is now in progress. ALL CURRENT STUDENTS wishing to enroll must turn in your registration form by May 28th. Our class scheduling will begin shortly after the show. You will receive your new studio brochure the end of July with your class schedule inside. If your class time is not satisfactory, please call and we will do our best to re-schedule you. Registering for classes after our scheduling is complete can overcrowd our classes. If you register after our scheduling is complete, we cannot guarantee your placement with your present class or with your dancer's proper level. Your registration form is included in this e-mail.

DRIVING DIRECTIONS TO FOSTORIA HIGH SCHOOL: "CURTAINS UP 2009 WILL BE HELD AT FOSTORIA HIGH SCHOOL. HEAD EAST ON COUNTY RD 613 (also called Van Buran St). Before you get into Fostoria, you will come to Wesley United Methodist Church (on your left) on the corner of 613 (Van Buran St) and "Stinchcomb Dr. **TURN LEFT ON TO STINCHCOMB DR.** The first school you come to is the elementary school...Veer right and pass by this school. **TURN LEFT ON TO PARK AVE,** and enter the parking lot of Fostoria High School. The address is 1001 Park avenue. Enter the school and follow signs. **Drive Safe!**

WHERE DO YOU FIND YOUR DANCER AFTER THE SHOW?

Our youngest dancers will sit down and remain on stage after our Grande Finale. We ask that you remain in your seats until you see your class stand up and move to the front of the stage. At that time you may come forward and get them from the front of the stage. All other dancers will be in the cafeteria. A full list of classes remaining on stage is posted on our bulletin board.

QUESTIONS: This can be a confusing time for 1st year parents and no question is too silly. You are all important to us and we want to make this as easy and pleasurable for you as we can. Our policies and procedures are designed to alleviate confusion and to help keep our students stress free and safe. Please ask any questions you may have! We are all enjoying the responsibility of teaching your children in the world of dance. I'm sure you will be very proud of their accomplishments on performance day. Thank you for your cooperation and your patronage. And now.....ON WITH THE SHOW!

PERFORMANCE TALK:

PERFORMANCE "DO'S" CHECKLIST.....THIS IS THE REAL IMPORTANT STUFF!

1. **DO** bring lots of generous applause to the rehearsal and show...it reinforces confidence.
2. **DO** bring something quiet for your dancers to do in the cafeteria during the show.
3. **DO** check our bulletin board for the posted show scenes and know....
 - a. the name(s) of your child's dance(s).
 - b. Which scene your dancer is in.

- c. Your teacher's name.
 - d. What time your dancer needs to be at dress-rehearsal
 - e. Where to find your dancer after the show.
4. **DO** know if your child has enough time to change costumes...if she is in multiple classes.
 5. **DO** notify me NOW of any problem. After the program goes to print, it's too late to change show order.
 6. **DO** make sure your tights and shoes are the proper color. Tap, Jazz & lyrical shoes are tan. Ballet shoes are pink. Boys shoes and hip hop shoes are black. There are some exceptions...check the costume book.
 7. **DO** take all your photos and video at Dress Rehearsal only.
 8. **DO** allow yourself plenty of time for parking, entering the school and finding your proper area.
 9. **DO** come to rehearsal and the performance in full costume and make-up. Make-up includes eye shadow, mascara, blush and bold lipstick....applied heavy. The bright lights will make it difficult to see your child's facial features. Check make-up at dress rehearsal and add more on show night if needed.
 10. **DO** follow signs inside Fostoria High School to find your dressing area.
 11. **DO KEEP THIS INFORMATION FOR REFERENCE.**

PERFORMANCE "DON'TS" CHECKLIST

1. **DO NOT** bring camera's of any kind to our performance. It's distracting to our dancers and rude to the audience around you. You are not permitted to film our production.
2. **DO NOT** bring food or drinks, gum or candy for your dancers(water bottle is ok).
3. **DO NOT** bring food or drinks into the school. Also, this is a non-smoking facility.
4. **DO NOT** enter the stage area unless you are designated help or a dancer.
5. **DO NOT** enter the dressing rooms during intermission. It gets too congested and makes the area unsafe for your dancer. PLEASE KNOW... We keep a record of where everyone's reserved seats are. If there is a problem in the dressing room...we will find you!
6. **DO NOT.....DO NOT ALLOW YOUR DANCER IN THE AUDIENCE IN COSTUME. A BIG SHOW NO NO.** There will be no exceptions. You will be asked to leave.
7. **DO NOT** bring siblings, neighbors, relatives or friends to dress rehearsal. FOR SAFETY PURPOSES, WE HOLD A "CLOSED" REHEARSAL, ONE ADULT PER FAMILY WILL RECEIVE A REHEARSAL "ADMITTANCE TICKET" (INCLUDED IN YOUR ENVELOPE WITH YOUR PURCHASED PERFORMANCE TICKETS) DUPLICATES CANNOT BE GIVEN FOR LOST TICKETS. PLEASE.....DO NOT ASK.

PERFORMANCE WEEKEND SCHEDULE

**DRESS REHEARSAL...FRIDAY, MAY 29, 2009.....AT FOSTORIA HIGH SCHOOL.
BE SURE TO BRING YOUR REHEARSAL ADMITTANCE TICKET!**

WHAT DO YOU DO WHEN YOU GET TO DRESS REHEARSAL?

1. At your scheduled time....come directly into the auditorium
2. Locate your seating area, designated by a sign with the name of your show dances on it. Your "Rehearsal Volunteer" will be seated in this same row with your class.
3. Put the proper dance shoes on your child. If your child has 2 dances...leave the other pair of dance shoes.
4. Leave your child with your class volunteer and find a seat the back of the auditorium, and please APPLAUD GENEROUSLY! Thanks for that!
5. At the proper time, our "designated" person will take your entire class to the stage area, with the help of your class volunteers.
6. Volunteers will stay with the class until they go inside the stage door. Volunteers may then return to your auditorium seats to watch your class perform. Volunteers will stay with the class until all dancers are picked up
7. After your class has finished with all dances....Parents should immediately pick your dancer up from their seating area. You may leave at this time. We will not practice the Grande Finale at rehearsal.

**"CURTAINS UP" 2009....SATURDAY, MAY 30ST...AT FOSTORIA HIGH SCHOOL.
BE SURE TO BRING ALL COSTUME PIECES AND YOUR PURCHASED TICKETS.
PERFORMANCES ARE AT 1:30 AND 6:30 P.M.**

WHERE DO YOU GO WHEN YOU GET TO THE PERFORMANCE?

1. Have your dancer in their designated area ½ hour before the start of the show....dressed and ready to go.
2. Dancers should put their tap shoes in the boxes labeled with the names of their dances. YOU MUST HAVE NAMES ON YOUR SHOES OR OUR HELPERS WON'T KNOW WHAT SHOES BELONG TO WHICH DANCERS.
3. Leave your child with the room volunteers. PLEASE do not linger in the room, as it is very difficult to watch "little people" with 'BIG PEOPLE" around the room.
4. Flower bouquets can be purchased for your dancer, outside the auditorium doors.
5. Please be seated promptly....our show will start on time.
6. Again....Bring lots of Applause! Lots of Applause! It builds confidence.
7. Make this a special night for your dancer. They have worked all year for this night!

2009 CALENDAR AT A GLANCE

- February 1 – May 28.....Register for 2009-2010 dance season
- February 1 – April 16.....Turn in ticket orders
- February 1 – March 1.....All 5, 10 & 15 year Award winners should check the Award List on our Bulletin Board...make sure your name is listed.
- February 1 – March 12.....Purchase tights in our office.
- February 3 & 5.....New Classes begin for new 3-6 year olds. Enroll now
- February 16-19.....Fun February
- February 19.....Beginners February class Costume order deadline. Order now!
- February 23 – April 1.....Volunteering to help with the production??? Sign up in the office now.
- February 23 – March 12.....Schedule your Photo appointment in our waiting room
- February 28.....Chance To Dance Benefit Performance. 6:00 pm
- March 1 – April 21.....Turn in Program Ad Forms
- March 13-14 & 20-22.....Dance Photos taken at Becky’s School of Dance
- March 23 - ?.....View dance photos at our studio
- March 1-May 28.....Order “Curtains Up” DVD in our office
- April 6-12.....Spring Break. No dance classes
- April 16.....Volunteer’s Ticket orders due
- April 23.....All other ticket orders due
- May 1.....Dance Camp Registration Due
- May 1-7.....May tuition needs to be paid and all accounts should be closed
- May 1-7.....Pick up your show tickets
- May 25.....Memorial Day.....no classes
- May 28.....Last night of classes
- May 28.....All registration forms for 2009-2010 dance season should be in
- May 29 at 3:30 P.M.....Judy’s levels 1 & 2 arrive at Fostoria High School to warm up.
- May 29 at 4:15 P.M.....Dress Rehearsal begins at Fostoria High School. Make sure you know what time your dancer should arrive for rehearsal. See our Bulletin board.
- May 29 at 6:00 P.M.....5 Year awards will be presented on stage at Fostoria High School
- May 29 at 5:30 P.M.....Judy’s levels 3-6 arrive at the dance studio to warm up.
- May 29 at 8:00 P.M.....Judy’s levels 3-6 need to be at Fostoria High School.
- May 30 at 10:45 A.M.....Judy’s levels 3-6 arrive at dance studio to warm up.
- May 30 at 12:00 P.M.....Judy’s levels 3-6 on stage at Fostoria High School.
- May 30 at 12:30 P.M.....Judy’s levels 1-2 meet outside stage door at Fostoria Auditorium
- May 30 at 1:00 P.M.....All dancers who dance the 1:30 show should be in Fostoria dressing room
- May 30 at 1:30 P.M.....Afternoon performance of “CURTAINS UP” 2009
- May 30 at 4:30 P.M.....Judy’s levels 3-6 arrive onstage at Fostoria to warm up
- May 30 at 5:30 P.M.....Judy’s levels 1-2 meet outside stage door at Fostoria Auditorium
- May 30 at 6:00 P.M.....All dancers who dance the 6:30 show should be in Fostoria dressing room
- May 30 at 6:30 P.M.....Evening Performance of “CURTAINS UP” 2009